

NEW CARPOOL GUIDELINES FOR JUNIOR HGIH FAMILIES

Much of the information included in this letter was sent from the TCA Director of Operations this week. This letter is intended to provide both general information and junior high specific information. The second page of this document includes specific procedures for pick-up and drop-off.

[LINK TO CARPOOL DIAGRAM](#)

Transitioning more than 1600 students to one campus with three schools is always challenging. We are very excited about the construction of our new gym and performing arts center, but the construction process will necessitate that we make some dramatic changes to our carpool process for all campuses. Please read through these procedures completely since following what you have previously done will not work and will dramatically slow the process for your family and others. We need to push ourselves to consistently display civility and essential character traits for all our children during this process. How our children deal with challenges and pressure is often caught during the little observations they make about the way we deal with situations. Carpool is an excellent opportunity for us to demonstrate how to deal with difficult situation with grace, kindness, care, and respect for others.

Major Changes:

- 1) We believe that creating greater separation between the start times for Secondary and Elementary school at North will greatly help the carpool flow. To make this extended time work, we will all need to stay within the pick-up windows and locations for our school. Elementary students will need to be picked up from both the elementary and the secondary sides of the building at the end of their school day. This will necessitate that all secondary students are picked up by 3:20 PM. Junior High students attending an afterschool workshop on Monday through Thursday should not be picked up before 3:50 PM. Elementary families should not arrive at the school before 3:20 PM.
- 2) Junior high families will pick up their child on the elementary side of the building this year. Construction zones on the football side of the building will not afford us space to safely pick up the over 1,000 secondary students from the front of the campus. Please do not make special arrangements to pick up your child in a different location on campus during the carpool time. Using another school's designated area or time will greatly increase the congestion.
- 3) The circle at the top of the campus has been removed. When you enter the campus from Voyager, there will be two lanes that lead to the front of the school. Getting into the appropriate lane as soon as possible will help us keep a consistent flow of traffic. Junior high parents will need to be in the right lane that lead to the elementary lot. High school parents will need to enter the campus from the left lane that leads to the Secondary side of the campus. High school families will pick up their child from the section in front of the secondary parking lot. Junior high families will be picking up their child from in front of the elementary entrance.

NOTE: Families with students at multiple campuses will make arrangements with their children to pick them up from one location using these guidelines:

Families with only secondary children at junior high and high school will pick-up using the high school guidelines and locations.

Families with children at secondary and elementary will pick-up their child using the elementary guidelines. The Secondary student will meet their siblings at their pick-up area.

Families that have a high school child driving an elementary sibling should have their high schooler pick up their sibling from their carpool dismissal area.

Carpool Process for Junior High Families

Morning Drop-off:

Secondary families should plan on getting their child to school between 15 -20 minutes before the start of the school day. The campus is not open to students before 7:00 AM (Except for athletes with morning practices). The carpool congestion is usually the worst within the last 10 minutes before the start of the day, so please plan your drop-off time accordingly. Students can be dropped off at any curb (elementary or secondary side of the building). The library will be open for elementary students that arrive with their secondary siblings.

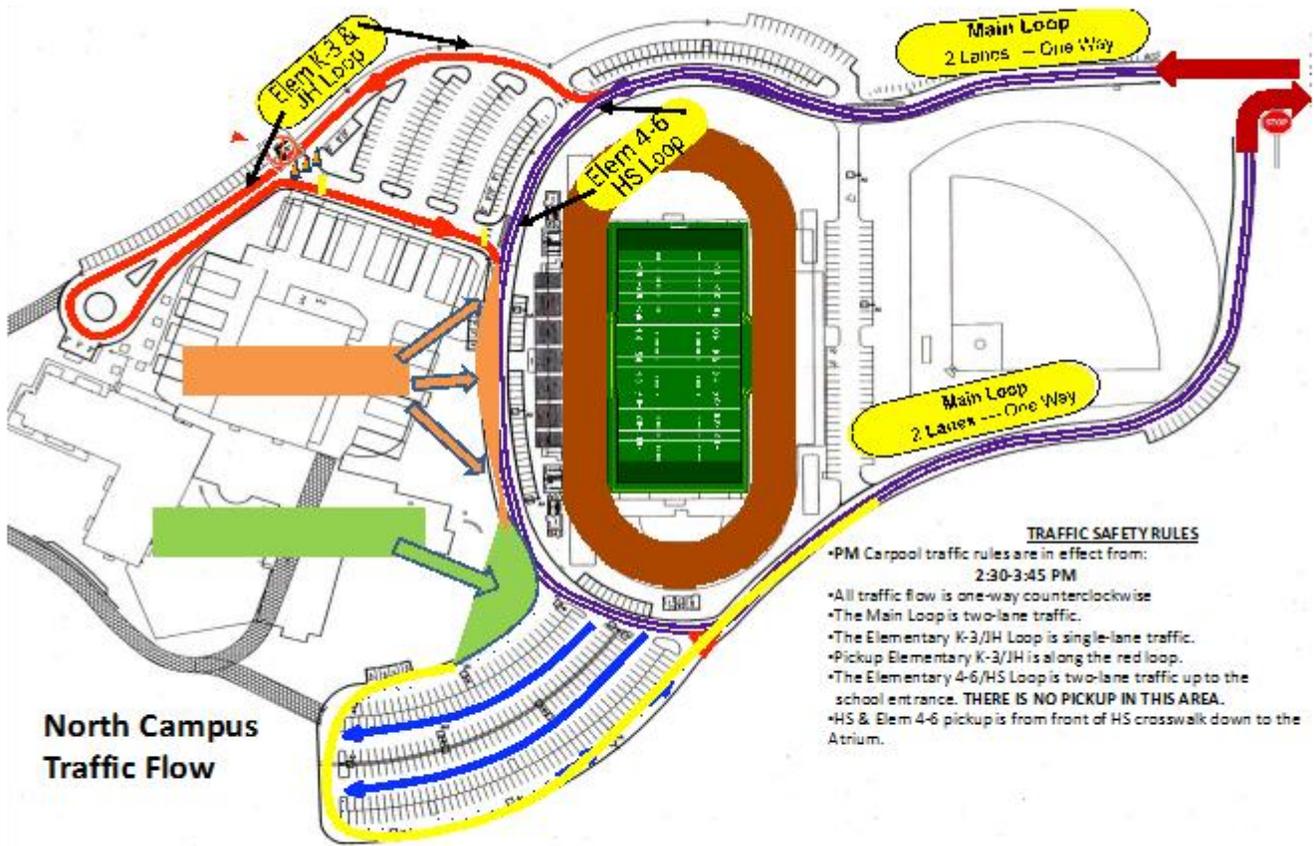
Afternoon Pick-up (Diagram Attached):

- 1) Junior high families should enter the campus through the right most lane as early as possible.
- 2) Proceed down this lane to enter the first entry to the elementary lot.
- 3) Follow the outside lane in the elementary parking lot towards the entrance.
- 4) Parents can pull off to the outside lane (right side) leaving the inside lane (left side) for cars to exit the carpool area. Spots will be available behind the parked cars all the way around the circle through the curb by the stop sign that merges back with the secondary side. Please pull all the way to the right not leaving your car angled out to block the flow of cars needing to exit.
- 5) Students will be coming from the junior high floor on the other side of the building, so it might take a few minutes for them to get to your car.
- 6) Students must enter only from the passenger side of the car to keep them out of the traffic flow.
- 7) Please leave as soon as possible by merging into the left lane and continuing through the elementary circle, making a right along the construction area. A crossing guard will stop the traffic flow leading to the secondary side to allow junior high families to continue to exit.
- 8) Stay to the left when you enter the secondary side so that you can continue up the hill toward Voyager.
- 9) There are two lanes all the way up the exit. The left most lane will be for cars making a left onto Voyager and the right lane will turn right onto Voyager. Only families that live in Bella Springs Apartments will be allowed to continue straight at the light on Voyager. Please respect our neighbors by not entering either of the parking lots by the Community Bible Center or Bella Springs.

Please remember that the first few weeks of carpool always takes longer as we all adjust to the carpool system, but consistently following these guidelines will move us to a more efficient carpool model with the construction. Please also look for future emails as we fine tune this process and contact a junior high administrator if you have questions or need clarification about the carpool guidelines.

Sincerely,

Hugh Di Pretore
Junior High Principal
The Classical Academy



**North Campus
Traffic Flow**

TRAFFIC SAFETY RULES

- PM Carpool traffic rules are in effect from:
2:30-3:45 PM
- All traffic flow is one-way counterclockwise
- The Main Loop is two-lane traffic.
- The Elementary K-3/JH Loop is single-lane traffic.
- Pickup Elementary K-3/JH is along the red loop.
- The Elementary 4-6/HS Loop is two-lane traffic up to the school entrance. **THERE IS NO PICKUP IN THIS AREA.**
- HS & Elem 4-6 pickup is from front of HS crosswalk down to the Atrium.