

The Classical Academy Process for Student Teacher Applicants

A. Prerequisites:

- Current GPA (4.0 scale) in endorsement/emphasis area of 2.75 or higher
- Willing to learn TCA's instructional philosophy and apply it throughout the experience
- Willing to accept the guidance of a supervising teacher and other staff members
- Demonstrated commitment to students and learning/teaching

B. Application Process:

- 1) Submit a completed Student Teacher Placement Application for either Elementary or Secondary. These can be found by visiting the TCA website at http://www.tcatitans.org/employment/student_teacher_information
- 2) You will be contacted by Human Resources to submit a copy of your transcripts and a Placement Request letter from your university program
- 3) Once these additional documents are submitted, the Dean of Educational Philosophy will contact you for a brief interview.
- 4) You will be contacted by Human Resources to undergo a background check and fingerprinting.
 - ➔ Please note that there will be an out-of-pocket cost of \$6.00 for the background check, and \$54.50 for fingerprinting

Once your background check and fingerprints have been completed, you should receive notice of placement or denial of placement within 2-3 weeks.

If you have not heard from us within three weeks of sending your student teaching placement request materials, please contact Human Resources at dkinsey@asd20.org or 719-488-6232 for a status update on your placement.

C. Additional Notes:

- You are responsible for informing TCA of the qualifications required by your college/university program for the supervising teacher. It is also your responsibility, once placement is offered, to ensure that your supervising teacher's endorsements and experience satisfy your college/university program requirements.
- TCA has total discretion in deciding whether a student teacher candidate is accepted for placement.