

# Senior Assistant Application

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Seniors will assist either an Academic Department or an Administrative Office within the TCA North Campus community. Students may assist several teachers within a given Department by helping to prepare classrooms for activities/labs, tutoring, running errands, etc. Students will assist an administrative office with general office duties, running errands, etc. Assistants are expected to spend their time in support of the Department/Office in which they are assigned: it is not a study hall. **This course is Pass/Fail.**

Below are the areas in which Seniors Assistants will be assigned. Please rank the order of your preference 1 - 13.

Preference Order	Department or Office
	Athletic Office
	Career & College Connection Center
	Elementary
	English
	Fine Arts
	High School Office
	Language
	Library
	Math
	Science
	Social Science (History)
	Other areas as needed

Notes:

Students selected to be Senior Assistants are expected to be a positive role model to younger students and their peers. Therefore, it is imperative that you follow TCA's expectations for being punctual to class, comply with all aspects of the uniform policy, and consistently display a positive attitude. Compliance with all TCA behavior policies is also expected. Students who are assigned as a Senior Assistant, and who subsequently do not meet these standards may be removed from the course.

Final placement will be determined by Department/Office needs, schedule availability and student preference. **If you are placed in the Senior Assistant course, you may be placed in Any of the above Departments or Offices, regardless of where you ranked them.**

Please return application to Scheduling Specialist in the High School Office

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

